

# Federal Financial Forms - EXAMPLES:

## Example of SF 424 A – Example\_1

BUDGET INFORMATION – Non-Construction Programs

OMB Approval No. 0348-0044

SECTION A – BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal €	Non-Federal (d)	Feder€(e)	Non-Federal (f)	Total (g)
1. National Urban and Community Forestry Challenge Cost Share Grant	10.675	\$	\$	\$ 75,000.00	\$ 150,000.00	\$ 225,000.00
2.						
3.						
4.						
5. Totals		\$	\$	\$ 75,000.00	\$ 150,000.00	\$ 225,000.00
SECTION B - BUDGET CATEGORIES						
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total	
	Federal (1)	Match (2)	(3)	(4)	(5)	
a. Personnel	\$ 25,000.	\$ 50,000.	\$	\$	\$ 75,000	
b. Fringe Benefits	2,000.	5,000			7,000	
c. Travel	5,000.	15,000.			20,000	
d. Equipment		12,500.			12,500	
e. Supplies	3,000.	10,000			13,000	

f. Contractual	15,000.	40,000.			55,000
g. Construction	0	0			0
h. Other	10,000.	10,000.			20,000
i. Total Direct Charges (sum of 6a-6h)					0
j. Indirect Charges		7,500.			7,500.
k. TOTALS (sum of 6i-6j)	\$ 75,000.	\$ 150,000.	\$	\$	\$ 225,000.00
7. Program Income	\$ 0	\$ 0	\$	\$	\$

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Prescribed by OMB Circular A-102

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. Forest Service Urban and Community Forestry Program	\$137,000	\$	\$12,500	\$150,000	
9.					
10.					
11.					
12. TOTAL (sum of lines 8-11)	\$ 137,000	\$	\$ 12,500	\$150,00	
SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 75,000	\$ 25,000	\$ 25,000	\$ 20,000	\$ 5,000
14. Non-Federal	150,000	75,000	50,000	20,000	5,000
15. TOTAL (sum of lines 13 and 14)	\$	\$	\$	\$	\$
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16.	\$	\$	\$	\$	

17.				
18.				
19.				
20. TOTAL (sum of lines 16-19)	\$	\$	\$	\$
<b>SECTION F - OTHER BUDGET INFORMATION</b>				
21. Direct Charges: 75,000.		22. Indirect Charges: 0		
23. Remarks:  See appendix for negotiated indirect cost rate. Equipment provided by Partners Society of Municipal Arborists. Other Covers Website design, postings, printing costs and				

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